

# Processing Order Form

Date:

## Ordered By

Name:

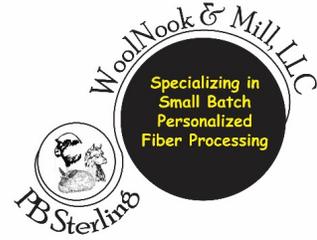
Address:

State/Province:

Zip/Postal Code:

Phone:

Email:



PB Sterling WoolNook & Mill, LLC  
 1327 Byerland Church Rd.  
 Willow Street, PA 17584  
 www.sterlingwoolmill.com  
 Phone: 717-371-4195

Animal Name	Fleece Description
Instructions	

- ***A \$15.00 non refundable deposit per fleece needs to be sent along with fleeces.*** Deposit will be deducted from invoice upon completion. A receipt for this deposit will be emailed to you. Cancelled orders will be shipped back at owners expense.
- If you are ordering yarn please send a sample of the yarn style you would like us to match to.
- Staples lengths we can handle 3"-7".
- The mill will not accept any fiber that shows the presence or prior presence of moths. You will be notified and fiber will be sent back to you plus shipping charges.
- Unless otherwise instructed, each batch of fiber is handled separately. Your own fiber is always returned to you.
- Communication via email (preferred method) or phone during the fiber process. Please respond promptly to our questions. This ensures more efficient processing.
- You will then be added to the processing schedule and given an estimated completion date. Processing is completed FIFO unless a \$50.00 rush fee is paid. Your order will then be placed next in line.
- At the completion of processing we will email you with your invoice. Payment terms are Net 15 days. Finished product will be shipped after payment is received and has cleared the bank. Return Shipping Paid by Fleece Owner (USPS Priority Mail) unless picked up at shop.
- Type of payments accepted: Check, Cash, Money Order or Paypal \$30.00 fee will be charged for returned checks.
- Processed orders left over 30 days will be charged 1.5% per month storage fee. Processed fiber unpaid for 90 days after notification of completion automatically becomes property of PB Sterling WoolNook & Mill, LLC.
- Please feel free to contact us with any questions during the processing time.
- All prices are subject to change without notice.

## Payment

Check payable to Sterling Wool Mill

Credit Card

Mastercard

Visa

American Express

Card Number:

Expiration Date:

Cardholder Name:

Data is not secure.